

ShaLT Meeting 24th October 2012

Present: GE, MH, AG, PS

Guide:

- PS to send text to Nigel Soper [done]
- PS to send Caroline draft to AG [done].
- MH to send PS various large images [done].
- Agreed: ShaLT to proceed with NS and his suggested printer rather than RKH. 80 pp, 6,000 words, NS to work directly with printer (MH to check this as a good relationship is needed between NS and printer and an extra fee could be charged for this if necessary). Preference for sewn guide though the designer can input on this. NS to produce by Christmas.
- **Action Points:**
- AG to get back to PS with edited text after November 5th. PS to then send this and about 60 images to NS. Address: 2 Howletts Road / London / SE24 9JZ. (Phones: 020 7274 1243; 07790 398 710)
- November: Final selection of images and captions by ShaLT team and NS.
- November: MH to effectively hire NS with contract established for design. GE can arrange for payment.
- GE asked MH to ask NS to send out a sample of one of his works / booklet. Also to confirm that the section in the estimate for a CD is to be changed to a map insert. Also, MH to have NS confirm he can accomplish everything by Christmas.
- By November 16th NS to have all images and final text.
- MH to find out about distribution of booklet, possibly with help of NS. Eg networks of shops such as the Globe etc.
- MH to check that NS's prices include VAT (William Clowes).

Filming:

- MH: Wyver can film lectures. But as the film budget is completely spoken for, and there is a £17.5k budget for presenting and publicizing the lectures factored into GM's statement of in-kind provision as part of the V&A partnership with ShaLT, we trust that V&A will carry the costs of the filming. To be discussed with GM. (see following bullet point).

- **Action Point:** MH and PS to check with GM re allocated money and cost of filming lectures week beginning 5th November. **NB: Before one week of leave PS emailed Vanessa Eyles to fix this up. As of 29th October PS has not yet heard back.**

Map:

- MH updates that all is going according to plan with the map.
- **Distribution of map:** List of London theatres:
 - Adelphi Theatre
 - Aldwych Theatre
 - Apollo Theatre
 - Apollo Victoria
 - Arts Theatre
 - Barbican
 - Brixton Club House
 - Cambridge Theatre
 - Criterion Theatre
 - Dominion Theatre
 - Duchess Theatre
 - Duke of York's
 - Fortune Theatre
 - Garrick Theatre
 - Gielgud Theatre
 - Harold Pinter Theatre
 - Her Majesty's Theatre
 - London Palladium
 - Lyceum Theatre
 - Lyric Theatre
 - Menier Chocolate Factory
 - New London Theatre
 - Noel Coward Theatre
 - Novello Theatre
 - Old Vic Theatre
 - Olivier Theatre
 - Palace Theatre
 - Peacock Theatre
 - Phoenix Theatre
 - Piccadilly Theatre
 - Playhouse Theatre
 - Prince Edward Theatre
 - Prince of Wales Theatre
 - Queen's Theatre
 - Roundhouse
 - Royal Opera House
 - Sadlers Wells

- Savoy Theatre
 - Shaftesbury Theatre
 - St Martin-in-the-Fields
 - St Martins Theatre
 - The Ambassadors Theatre
 - The Crazy Horse
 - The London Coliseum
 - The O2 Arena
 - The Theatre at the O2
 - Theatre Royal Drury Lane
 - Theatre Royal Haymarket
 - Trafalgar Studios
 - Vaudeville Theatre
 - Victoria Palace
 - Wembley Arena
 - Wyndham's Theatre
- One issue: January distribution of the map – who to use? London Calling agreed – good price including VAT. But we need to add on theatres (above) as well as the following hotels and venues:

London Hiltons, Ritz, Savoy, Premier Inns, Travel Lodge.

Globe, British Museum, Tate (both), National Gallery, St Paul's, Banqueting House, Hampton Court, British Library.

'Total London A' – add British Library and theatres.

- **Action Point:** MH to take this list to London Calling for a quotation. Also to mention to NS and Lisa Williams.

Lectures:

- It was agreed not to let lecturers swap dates (eg Tompkins).
- £110 fee for each (excluding AG)

AOB:

None.

Next Meeting:

28th November at 11.15. (until 5 pm). PS to ask Vanessa Eyles to book room. NB: This was done 26th October but as of 29th and the start of a period of leave PS has heard nothing back about this.